



INVITATION FOR QUOTATIONS

Umunthu Plus with funding from Women's Peace and Humanitarian Fund through UN Women Malawi is inviting interested and eligible suppliers to submit quotations for the procurement of the following items:

ITEM	Laptop	QUANTITY
SPECIFICATIONS	Touch screen capability, Processor: Intel Core i5 (12th/13th Gen) or AMD Ryzen 5 5600U RAM 16GB Storage: 512GB NVMe SSD (HDD optional, 1TB for additional storage) Graphics: Integrated GPU (e.g., Intel Iris Xe or AMD Radeon Vega); dedicated GPU preferred for creative tasks Display: 15.6-inch Full HD (1920 x 1080) IPS panel for high-quality visuals Operating System Windows 11 (licensed version) Battery Life: 6-9 hours minimum Ports: USB-C, USB 3.0, HDMI, SD card reader Build Quality: light weight and durable, ideal for portability Preferred Brands: HP, Dell, Acer	1
	Mobile Handset	

	Tecno Spark series or equivalent RAM: 6 GB, Storage: 64GB, screen protector included, onscreen fingerprint									10
	Motorcycle									
	Honda Ace model with protective wears; riders boots, Elbow and knee pads, riders gloves, windbreaker jacket and chest guard									1
ITEM	QUANTITY									SPECIFICATIONS
IEC Materials	Roll Up Banner	Backdrop banner with stand		Raincoats		Umbrellas		Fisher Jackets	T-shirts	Custom made with Logos
	2	1		20		50		17	100	
	Golf shirts screenprinted	Golf shirts embroidery		caps		Embroidery Bags		Posters (A1 and A2)	stickers	Specify the material type available
	50	50		40		50		100	20	
Camera and accessories	D800 Camera (Canon)		64 GB SD card	Tri pod stand	Screen protector	Batteries compatible with Canon	TT600 Speedlight	Microphone for camera	Camera case (for Canon D800)	
	1		1	1	1	2	1	1	1	
Stationery	17A Tonner	Money clips	Leaf of paper	Flip charts	stick notes	Arch files	Board pins	Note pads	Stamp pad	
	2	20	20	10	10	10	20	300	5	
	Box of pens	Masking tape	Makers box	A4 Hard covers	Map Pins Box	A4 Envelope	55 A Tonner	Ink bottles	Staples Box	Office Paste
	10	10	15	100	5	50	2	5	5	5

Visit our website umunt.hupl.us.org to download a detailed request for quotation form

Submission Guidelines:

- Quotations should be comprehensive to include; (PPDA, MRA and Registration certificates) and all item specifications and prices among others.
- Submit your quotations in sealed envelopes marked "**Quotation for WPHF Procurement**" and address them to: Umuntu Plus, P. O Box 26, Nkhotakota or E-mail documents in PDF to gracekanyenda@umuntuplus.org

Deadline for Submission: 21st November 2024

Note: Late submissions will not be considered.

For any inquiries, please call on 0990528706. Only shortlisted suppliers will be contacted.